

HONORABLE MAYOR

Anthony David Turner, MPH

COUNCIL

Alicia Stevens, Place #1
Shawn Weeks, Place #2
Todd Wolford, Place #3
Celia “Evette” Chavez, Place # 4
Eduardo “Eddie” Chavez, Place #5



AGENDA

Town of Anthony, Texas

March 24, 2025
REGULAR MEETING
at 5:30 p.m.

Anthony Town Hall,
401 Wildcat Drive
Anthony, Texas 79821

Notice is hereby given of a regular meeting of the Town of Anthony Council, to be held on Monday, March 24, 2025, at 5:30 p.m., Town Hall, 401 Wildcat Drive, Anthony, Texas 79821, for the purpose of considering the following agenda items. All agenda items are subject to action. The Town of Anthony Council reserves the right to meet in a closed session for consultation with the Town Attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1.0 CALL TO ORDER; ROLL CALL

2.0 PLEDGE OF ALLEGIANCE

3.0 PUBLIC COMMENTS AND RECEIPT OF PETITIONS: *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed two minutes. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law – GC, 551.042.]*

4.0 Approve the Minutes of the following Town of Anthony Council Meetings:

- 03-10-2025 Regular Town Council Meeting - pending

5.0 Old Business:

5.1 Discussion and action on creating a Town Administrator position

5.2 Discussion and action on updating the Town of Anthony, Texas Employee Handbook and provide direction to city staff, as needed.

5.3 Discussion and action on creating a Regulatory and Compliance Specialist position for the Public Works Department

6.0 New Business:

- 6.1 **First Reading of Ordinance** to establish fees for Leak Protection Program for the Town of Anthony Utility
- 6.2 Discussion and action on resolution and order denying El Paso Electric Company's Application to change rates filed with the Town of Anthony on January 2025
- 6.3 Discussion and action on creating an Ethics Committee for the Town of Anthony, Texas
- 6.4 Discussion and action on establishing impact fees for new development to ensure adequate public infrastructure to support growth and allocate costs of necessary capital improvements
- 6.5 Discussion and action on creating a new task force office position for Homeland Security Investigations (HIS) for the Anthony Police Department
- 6.6 Discussion and action on a resolution authorizing the fiscal year 2025 expenditure of \$29,814.00 from the Forfeiture fund for the position of task force for Homeland Security Investigations (HIS) for the Anthony Police Department
- 6.7 Discussion and action on a resolution authorizing \$148,000.00 to be used from the Capital Improvement proprietary fund to conduct the repairs needed to be in compliance with TCEQ.
- 6.8 Discussion and action on a resolution amending Resolution No. 2017-1211 to earmark, transfer and place into the general fund capital improvement budget line item no. 8002 fifteen percent (15%) of the maintenance and operations (MNO) portion of the property tax funds collected
- 6.9 Discussion and action on a resolution to earmark, transfer and place into the proprietary capital improvement budget line item no. 8003 twenty percent (20%) of net income that is calculated at the end of the fiscal year
- 6.10 Discussion and action on identifying and approving 3 top projects for the TxCDBG 2025-2026

7.0 Reports

7.1 Public Works Department

- 7.1.1 March 18, 2025 Water Leak on W. Washington
- 7.1.2 Waste Water Treatment Plant update
- 7.1.3 Honeybee Park – Progress Update: Electrical & Trenching
- 7.1.4 Water Rate Study – Town Clerk is gathering reports for Tier Rates from old utility system, Utility Data System (UDS)

7.2 Finance Department

- 7.2.1 February 2025 Financial Monthly Report

7.3 Anthony Police and Municipal Court Department

- 7.3.1 Flying J / Denny's Fire
- 7.3.2 Microchip Fair Report March 15, 2025
- 7.3.3 New Event: Rabies Vaccination Event April 19, 2025:
<https://townofanthony.org/events>

7.4 Administration Department

- 7.4.1 **2025 Spring Clean Up** – Monday, April 14 to Thursday, April 17, 2025
- 7.4.2 Visit from Congresswoman V. Escobar with Mayor Turner and Department Heads on March 14, 2025
- 7.4.3 **SAVE THE DATE: 2025 Countdown to Leap Year 2028** – July 4 – 5, 2025
- 7.4.4 **Earth Day Market**, Saturday, April 26 at Corporal Miramontes Park/ Triangle Park
- 7.4.5 **Elections 2025**
 - 7.4.5.1 Early Voting – April 22 to April 29th: <https://townofanthony.org/elections>
 - 7.4.5.2 Sample Ballot is now available online: <https://epcountyvotes.com/voter-information/current-election>
- 7.4.6 **TxCDBG 2025- 2026 status** – *Grantworks, Parkhill Town Engineers, Public Works Superintendent and Town Clerk meet with Kleinman Consultants for a scope call to identify a project on March 20, 2025 and will take to council for review and approval. The deadline to submit projects is April 1, 2025.*
- 7.4.7 **TxDOT Transportation Alternatives (TA)** – *Safe Routes to School in Anthony, Texas. The town made it through the first portion of the preliminary application phase of the TA process. Mayor and Department Heads met with TxDOT March 21, 2025.*

8.0 EXECUTIVE SESSION

8.1 Sylvia Chavez, Clerk, Public Works Department (551.074 Personnel Matters) – to deliberate the duties of Sylvia Chavez

8.2 100 Rainbow Lake Rd Anthony, Texas 79821 (551.072Deliberations Regarding Real Property and 551.071 Consultation with Attorney) – to seek advice and consult with legal counsel on the matter which the City Attorney has a duty to advise on.

8.3 Pena Briones McDaniel and Co. Certified Public Accountants (551.071 Consultation with Attorney) – to seek advice and consult with legal counsel on the matter which the City Attorney has a duty to advise on.

Reconvene into open session and take any action if necessary:

8.3 Take Action, if necessary, regarding Sylvia Chavez, Clerk

8.4 Take Action, if necessary, regarding 100 Rainbow Lake Rd Anthony, Texas 79821

8.5 Take Action, if necessary, regarding Pena Briones McDaniel and Co. Certified Public Accountants

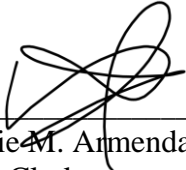
Town Council reserves the right to retire into Executive Session to discuss any item on the agenda in accordance with the Texas Open Meetings: 551.071 Consultation with Attorney, 551.072Deliberations Regarding Real Property, 551.073 Deliberations regarding Prospective Gift,551.074 Personnel Matters; 551.076 Deliberations Regarding Security Devices, 551.087 Deliberations regarding Economic Development Negotiations.

The next Regular Town Council meeting is scheduled at 5:30 PM on Monday, April 7, 2025.

9.0 Adjourn

CERTIFICATION

I certify that the above notice of the REGULAR MEETING was posted on the bulletin board at Town Hall, 401 Wildcat Dr Anthony, Texas 79821, Friday, March 21, 2025 before 5:30 p.m. and on the Town's website <https://townofanthony.org/agendasandminutes>



Valerie M. Armendariz, MPA,
Town Clerk

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Town Clerk's office at (915) 886- 3944 or email at townclerk@townofanthony.org for further information.