

RESOLUTION NO. 2022-63-1010

A RESOLUTION ESTABLISHING A LIAISON POLICY FOR THE TOWN OF ANTHONY, TEXAS FOR PURPOSES OF DEFINING THE FUNCTIONS AND RESPONSIBILITIES OF LIAISONS FOR THE FACILITATION OF COMMUNICATION BETWEEN THE TOWN COUNCIL, THE MAYOR, AND DEPARTMENT HEADS.

WHEREAS, the Town Council did hold a duly noticed public meeting; and

WHEREAS, the Town Council did consider testimony from staff and the public concerning the subject of this Resolution before reaching its decision; and

WHEREAS, pursuant to the statutory authority granted to the Town Council as a municipality under Texas Local Government Code Section 51.001, the Town Council, as the governing body of the municipality, may adopt, publish, amend, or repeal an ordinance, rule, or police regulation that: (1) is for the good government, peace, or order of the municipality or for the trade and commerce of the municipality; and (2) is necessary or proper for carrying out a power granted by law to the municipality or to an office or department of the municipality; and

WHEREAS, pursuant to the statutory authority granted to the Town as a Type A General-Law Municipality under Texas Local Government Code Section 51.012, the Town may adopt an ordinance, act, law, or regulation, not inconsistent with state law, that is necessary for the government, interest, welfare, or good order of the municipality as a body politic; and

WHEREAS, pursuant to the statutory authority granted to the Town Council as a Type A General-Law Municipality under Texas Local Government Code Section 22.042, which section provides in pertinent part that the mayor shall perform the duties and exercise the powers prescribed by the governing body of the municipality, the Town Council deems it necessary for the good order of the municipality and to facilitate communication between the Town Council, the Mayor, and Department Heads, to establish a liaison policy for purposes of defining the functions and responsibilities of liaisons for the facilitation of communication between the Town Council, the Mayor, and Department Heads; and

WHEREAS, as a historical reference, the Town Council had previously established a liaison policy on April 25, 2016 by passage of Resolution No. 2016-0422; and

WHEREAS, the Town Council had terminated the liaison policy on February 24, 2020 by passage of Resolution No. 2020- 0224; and

WHEREAS, the Town Council deems it necessary for the good order of the municipality to re-establish the previously terminated liaison policy.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Anthony, Texas as follows:

- 1. That each of the Council Members on the Town Council, other than the Mayor, shall serve as Liaison to a specifically selected Town Department as voted and approved by the Town Council by written resolution in a duly noticed public meeting.**

2. That the functions and responsibilities of the Liaison shall be as follows:

- a. Shall communicate with a specifically assigned Town Department;
- b. Shall share information with the Department Head;
- c. Shall not give unilateral directives to the Department Head and/or Department Staff;
- d. Shall brief the Mayor on concerns from citizens and the Department Head;
- e. Shall brief the Town Council in a duly noticed public meeting on the concerns from citizens and the Department Head only after briefing the Mayor first;
- f. Any contact with the Department Head related to Town business shall be in the presence of the Mayor. However, any contact with the Department Head related to Town business that will occur outside of the presence of the Mayor shall occur only after notifying the Mayor prior to such contact and followed-up with briefing the Mayor on the results of such contact with the exception that information requests made to the Department Head by the Liaison shall be responded to by the Department Head within a reasonable period of time and shall not require notifying the Mayor prior to making such information requests from the Department Head.
- g. Shall not have unilateral responsibilities or unilateral duties related to the termination or discipline of any Town employee.

PASSED, ADOPTED, AND APPROVED THIS 10 DAY OF OCTOBER, 2022.



Valerie M. Armendariz
Town Clerk

APPROVED:

Benjamin Romero

Mayor

ROLL CALL VOTE:

Mayor Pro-Tem Louie Alfaro

___ YES ___

Councilor Shawn Weeks

___ YES ___

Councilor Jose Garcia

___ YES ___

Councilor Eddie Chavez

___ YES ___

Councilor Soledad Flores

___ YES ___