

**HONORABLE MAYOR**

Anthony David Turner, MPH

**MAYOR PRO TEM**

Louie Alfaro, Place #4

**COUNCIL**

Alicia Stevens, Place #1

Shawn Weeks, Place #2

Soledad Flores, Place #3

Eduardo Chavez, Place #5



**MINUTES**

**Town of Anthony, Texas**

Monday, November 13, 2023  
REGULAR MEETING  
at 5:30 p.m.

Anthony Town Hall,  
401 Wildcat Drive  
Anthony, Texas 79821

Notice is hereby given of a regular meeting of the Town of Anthony Council, to be held on Monday, November 13, 2023 at 5:30 p.m., Town Hall, 401 Wildcat Drive, Anthony, Texas 79821, for the purpose of considering the following agenda items. All agenda items are subject to action. The Town of Anthony Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**1.0 CALL TO ORDER-** Mayor called meeting to order at 5:34pm.

**2.0 QUORUM-**

Councilwoman Stevens- Present

Councilman Weeks- Present

Mayor Turner- Present

Mayor Pro Tem Alfaro- Present

Councilwoman Flores- Present

Councilman Chavez- Absent

**3.0 PLEDGE OF ALLEGIANCE-** Mayor Turner led the Pledge of Allegiance.

**4.0 PUBLIC COMMENTS AND RECEIPT OF PETITIONS:** *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed two minutes. No Council discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law – GC, 551.042.]*

**No public comment**

**5.0 Approve the Minutes of the following Town of Anthony Council Meetings:**

- 10-23-2023 Regular Town Council Meeting
- 10-30-2023 Special Town Council Meeting- CANCELLED
- 11-06-2023 Special Town Council Meeting

Mayor Pro Tem Alfaro motions to approve 10-23-2023 Regular Town Council Meeting Minutes and 11-06-2023 Special Town Council Meeting Minutes, seconded by Councilwoman Flores. Motion Passes 4-0.

**6.0 New Business:**

6.1 Discussion, consideration and action on Utility Rate Study by Nelisa Heddin Consulting, LLC for the Town of Anthony, Texas

Town Clerk let Council know that this item was budgeted for fiscal year 2023-2024 budget. Councilwoman Stevens asked what is the total cost for the study and Mayor Pro Tem responded \$29,380.00 guaranteed not to exceed fee plus out of pocket expenses. Councilman Weeks asked when the last rate study was conducted and Town Clerk responded back in 2019. Councilman Weeks inquired the amount that was paid back in 2019 and Town Clerk recalls it being done by a grant but will be researching the study from 2019 and will provide to Mayor Turner. The Town Attorney suggested that Nelisa should come and present to council and explain how the study is done. The Town Attorney mentioned that he can look over the previous contract and compare the costs and bring it back to the next council meeting. Councilwoman Stevens motions to postponed until November 27<sup>th</sup> seconded by Councilwoman Flores. Motion passes 4-0.

**7.0 Reports**

7.1 Finance- Councilman Weeks- Finance Manager Jessica Mayeux presented financials for the month of October 2023. The General Fund budget has three major sources of income which are the property taxes, franchise fees, licenses and permits. The major source of expense for general fund is salary and wages, TMLIRP which is billed quarterly, professional fees, and licenses and permits. For streets income, the department heads are working on a rental agreement for parks and hope to see an increase with the rentals.

**Public Safety: Both Municipal Court and Anthony Police Department major source of revenue are court fines, towing fees and storage fees. For the expenditures, the major expenses are salaries, insurance and dues and subscription. Total expense \$152,000 for this month.**

**Water and Sewer: The major income for water & sewer budget is water, sewer, and garbage. The major expenses are salaries and engineering fees.**

**7.2 Streets- Councilman Chavez-** The crew removed graffiti from stop signs and performed preventive maintenance and inspections on streetlights, signs, and street markings.

**7.3 Parks- Councilwoman Flores-** The Crew has been maintaining parks clean and cutting grass. Performed preventive maintenance and inspection of all the town parks.

**7.4 Water & Sewer- Councilwoman Stevens-** it was announced that the Public Works Superintendent Isael Martinez obtained his TCEQ Class C Groundwater License.

**7.5 Anthony Texas Police Department – Mayor Pro Tem Alfaro** Nothing to report.

**7.6 Chief's Monthly Report-** report will be provided on next council meeting

**7.7 Municipal Court- Mayor Pro Tem Alfaro** Nothing to report

**7.8 Administration – Mayor Turner**

Mayor presented the town will be having a Thanksgiving basket November 20<sup>th</sup> at 10am until and the goal is to give 100 baskets. The Annual Christmas Parade is scheduled for December 8, 2023. Community is encouraged to create tree ornaments for the Municipal Park Christmas tree and the deadline to drop off ornaments to Town Hall is December 7, 2023. On December 9, 2023 there will be a meet the mayor brunch for any questions the community may have.

**8.0 The Town Council will go into a closed executive session pursuant to Section 551.074 (personnel matters) of the Texas Government Code (A) 1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee.**

**(B) Subsection (A) does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing; the open meeting will be reconvened following the closed session at which time action, if any, will be considered.**

8.1 Town Council will go into closed session to deliberate the duties and roles of the town council members

**The Town Council will go into closed executive session pursuant to Section 551.071 (Consultation with Attorney) A governmental body may not conduct a private consultation with its attorney except: (1) when the governmental body seeks the advice of its attorney about: (A) pending or contemplated litigation; or (B) a settlement offer; or (2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.**

8.2 Town Council will go into closed session to seek advice concerning contemplated litigation related to Vantage Bank.

**The Town Council went into closed session at 6:05pm.**

**Reconvene into open session and take any action if necessary: Reconvene into open session at 7:12pm.**

8.1 Take action based on discussions held in closed session under Executive Session Agenda Item 8.1

**Councilwoman Stevens motions to no action seconded by Councilman Weeks. Motion passes 4-0.**

8.2 Take action based on discussions held in closed session under Executive Session Agenda Item 8.2

**Councilman Weeks motions to no action was taken seconded by Mayor Pro Tem Alfaro. Motion passes 4-0.**

The next Regular Town Council meeting is scheduled at 5:30 PM on Monday, November 27, 2023.

- I. **ADJOURN MEETING** – Councilman Weeks motions to adjourn meeting, seconded by Mayor Pro Tem Alfaro. Motion passes 4-0.

Meeting Adjourned at 7:13pm.

**MINUTES PASSED AND APPROVED ON NOVEMBER 27, 2023**



  
APPROVED BY MAYOR ANTHONY DAVID TURNER, MPH

  
SUBMITTED BY: TOWN CLERK  
VALERIE M. ARMENDARIZ, MPA