

HONORABLE MAYOR

Anthony David Turner, MPH

MAYOR PRO TEM

Louie Alfaro, Place #4

COUNCIL

Alicia Stevens, Place #1

Shawn Weeks, Place #2

Soledad Flores, Place #3

Eduardo Chavez, Place #5



MINUTES

Town of Anthony, Texas

Monday, March 11, 2024
REGULAR MEETING
at 5:30 p.m.

Anthony Town Hall,
401 Wildcat Drive
Anthony, Texas 79821

Notice is hereby given of a regular meeting of the Town of Anthony Council, to be held on Monday, March 11, 2024, at 5:30 p.m., Town Hall, 401 Wildcat Drive, Anthony, Texas 79821, for the purpose of considering the following agenda items. All agenda items are subject to action. The Town of Anthony Council reserves the right to meet in a closed session for consultation with the attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1.0 CALL TO ORDER Mayor ProTem Alfaro called meeting to order at 5:35pm.

2.0 QUORUM

Councilwoman Stevens- Present

Councilman Weeks- Present

Mayor Turner- Absent

Mayor Pro Tem Alfaro- Present

Councilwoman Flores- Present

Councilman Chavez- Absent

3.0 PLEDGE OF ALLEGIANCE Mayor Pro Tem Alfaro led the pledge of Allegiance

4.0 PUBLIC COMMENTS AND RECEIPT OF PETITIONS: *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed two minutes. No Council discussion or action may take place on*

a matter until such matter has been placed on an agenda and posted in accordance with law – GC, 551.042.]

No one signed up for public speaking.

5.0 Approve the Minutes of the following Town of Anthony Council Meetings:

- 02-26-2024 Regular Town Council Meeting

Councilwoman Stevens placed an amendment to correct item 7.7 where it mentions Councilwoman Stevens abstain from voting, instead should have said nay. Councilman Weeks motions to approve with the amendment. Second by Councilwoman Flores. Motion passed 4-0.

6.0 Old Business:

- 6.1 Discussion and action on Town of Anthony, Texas Comprehensive Code of Conduct for Elected Officials

Councilwoman Stevens shows concern regarding section 3, social media Policy on the Town of Anthony, Texas Comprehensive Code of Conduct. Councilwoman Stevens would like for Attorney Firth to go over it and clarify to better understand. Councilman Weeks motioned to post seconded by Councilwoman Flores. Motioned passed 4-0.

7.0 New Business:

- 7.1 Discussion and action on the termination of Resolution No. 2016-0422 establishing a Liaison Policy for the Town of Anthony, Texas, replacing it with monthly reports from the department heads for the facilitation of communication between town council, the mayor and department heads

Councilwoman Stevens states that now each department has their own department heads and recommends they would give better monthly reports rather than having the liaison do it. The Town Clerk asked the Council what kind of reports they wanted from administration. Councilwoman Stevens mentions that she would like a report from the Leap Year Festival. Town Clerk did state that Rave Marketing will be providing a detail report next council meeting. Councilwoman Stevens motioned to terminate the Liaison Policy, seconded by Councilman weeks. Motion passed 4-0.

- 7.2 Presentation by City Attorney Sylvia Borunda Firth regarding procedure for converting from a General Law City to a Home Rule City.

Attorney Sylvia Firth gave a brief presentation on the process of converting from General Law to a Home Rule City. Mayor Pro Tem Alfaro asked Attorney Firth how long it takes to put a Charter. Attorney Firth mentioned it could take

a few months. Councilwoman Stevens mentioned how much it would cost the Town for the conversion. Attorney Firth mentioned some costs but should not be costly to convert.

- 7.3 Discussion and action to authorize the Mayor and City Attorney to gather demographic information to assist the city council in certifying that the number of inhabitants within the Town of Anthony is at least 5,000.

Councilwoman Stevens motions to authorize the Mayor and City Attorney to gather demographic information to assist the City Council in certifying the number of inhabitants in the Town of Anthony. Seconded by Councilwoman Flores. Motion passed 4-0.

8.0 Reports

8.1 Finance Department

- 8.1.1 Jessica Mayeux, Accounting Manager Monthly Report – February 2024

Accounting Manager Jessica will be presentation Report next Council Meeting

- 8.1.2 FundView Implementation -FundView Implementation for accounting aspects will begin in April and the water billing in May.

Accounting Manager Jessica let Council know that Veronica Escobar office that the three grants that were on hold were passed and will be awarded to the Town.

- 8.1.3 Municipal Court Department- Court collected \$39,609.86 for the month of February.

8.2 Police Department

- 8.2.1 Chief's Monthly Report – February 2024 - There was a total of 272 calls for the month of February. 5 resulted in felony arrest, 19 misdemeanor, 1 emergency detention, 401 citations. Impound collected \$8,100. Chief mentions that the Police department is aware of graffiti around Town. And are currently working on ordinance for arrest.

8.3 Administration Department

- 8.3.1 Leap Year Festival- Great outcome, Mayor Pro Tem Alfaro thanked the Mayor, the Chief and his Staff, Public Works, and Town Staff for helping. The promoters for doing an excellent job.

- 8.3.2 Spring Clean Up – April 8 to 12, 2024 – Spring Cleanup coming up April 8 to 12, 2024.

- 8.3.3 Go Town of Anthony- GoGov App- Notifying the community to download the app.
- 8.3.4 Utilities Rate Study- Nelisa Heddin Consulting- 75% complete- Town Clerk wanted to inform council the status on the Utility Rate Study.
- 8.3.5 Anthony Community Health & Wellness Fair – March 28, 2024 – Letting the community know there will be a Health & Wellness fair coming up March 8th in the municipal park.

8.0 The Town Council will go into a closed executive session pursuant to Section 551.074 (personnel matters) of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or charge against an officer or employee; the open meeting will be reconvened following the closed session at which time action, if any, will be considered.

Council went into close session at 6:22pm

- 8.1 Town Council will go into closed session to deliberate the appointment, employment, evaluation, reassignment, and duties for the public works department (Hector Hernandez)

Reconvene into open session and take any action if necessary:

Reconvene into open session at 6:35pm.

- 8.1 Take action based on discussions held in closed session under Executive Session Agenda Item 8.1

Motion made by Councilman Weeks, seconded by Councilman Stevens to hire Hector Hernandez at \$15.00 an hour for the Public Works Department.

The next Regular Town Council meeting is scheduled at 5:30 PM on Monday, March 25, 2024.

- I. **ADJOURN MEETING** – Meeting motioned to adjourned at 6:36pm by Councilwoman Flores, seconded by Councilman Weeks. Motion passed 4-0.

MINUTES PASSED AND APPROVED ON APRIL 8,2024.



A handwritten signature in blue ink, appearing to read "Anthony David Turner", is written over a horizontal line.

**APPROVED BY HONORABLE MAYOR
ANTHONY DAVID TURNER, MPH**

A handwritten signature in blue ink, appearing to read "Valerie M. Armendariz", is written over a horizontal line.

**SUBMITTED BY: TOWN CLERK
VALERIE M. ARMENDARIZ, MPA**